

nuvos Pension Switch form

Please fill in **both sides** of this form in **black ink** and in **CAPITAL LETTERS**, and send it to your employer. You are allowed one switch from **nuvos** to **partnership** and one switch from **partnership** to **nuvos**. You can only switch on 1 April or 1 October in any year, and your form must be received at least 3 months beforehand.

Section 1: Details about you Your name (Full name)	Date of birth	Marital or Civil Partnership status
	/ /	
	Your daytime phone number	
Your full office address (including the name of your employing department/agency)	National Insurance number	
	Your e-mail address	
➔ Go to section 2.		

Section 2: Your Civil Service pensions history Have you been a member of the Civil Service pension arrangements before (including previous membership of nuvos or the partnership pension account during your current period of employment)? Do not include details of your current arrangements. Yes <input type="checkbox"/> Fill in this section No <input type="checkbox"/> ➔ Go to section 3.			
Civil Service pension scheme			
Period of service		Employer	What happened to your Pension benefits? (See the list below.)
Date from	Date to		
A: No pension benefits B: Pension preserved for payment at age 60 C: Pension preserved for payment at age 65 D: Pension transferred out E: Pension now in payment F: Took early retirement G: Other (give details).			
Partnership pension account If you have had a partnership pension account during your current employment, please give dates.			
Date from	Date to	Provider	
➔ Go to section 3.			

Section 3: Your pension switch		
• I would like to join the nuvos pension scheme	<input type="checkbox"/>	➔ Go to section 4.
• I would like a partnership pension account	<input type="checkbox"/>	➔ Go to section 5

Section 4: Your nuvos pension choice

Only fill in this section if you are choosing to join **nuvos**.

- Please contact me about the possibility of transferring in my pension from another employment or from the **partnership** pension account. I understand that time limits apply.
- Please send me information on increasing my pension benefits.
- Please send me a printed version of the booklet 'Pensions for partners' (please note that if you want your partner to be paid a pension after you die, you **must** complete the declaration form in this booklet).

➔ Go to section 6a.

Section 5: Your partnership pension choice

My choice of pension provider is (tick one box only):

Scottish Widows Standard Life TUC/Prudential

- I enclose a completed application form for my chosen pension provider.
- I would like to make contributions at the rate of % of my **pensionable earnings**. ➔ Go to section 6b.

Section 6: Benefit statements

a) You will receive a benefit statement each year from your pensions administrator. From Summer 2009 onwards, this will be extended to include information on your State pension entitlement.

Tick this box if you do **not** want us to get information about your State pension ➔ Go to section 7

b) If you choose a **partnership** pension your provider will send you a statement.

Section 7: Your authorisation - you must sign and date this form.

Signature

Date